



# AUSTRALIAN HEAVY VEHICLE REPAIRERS ASSOCIATION

*Ensuring Quality, Service and Safety*

## **AHVRA Business Relationships with State and National Motor Trade Associations Policy Document**

The following is the agreed outline for how the AHVRA will conduct its business within the Motor Traders Association of NSW and all other State and National based Motor Trade Associations, namely:

- **Motor Traders' Association of NSW**
- **Motor Trade Association of South Australia**
- **Motor Trades Association of Queensland**
- **Motor Trade Association of Western Australia**
- **Victorian Automobile Chamber of Commerce (including Tasmanian Automobile Chamber of Commerce)**
- **Motor Trades Association of the Northern Territory**
- **Australian Automotive Industry Association**

The AHVRA operates as an entity within the MTA NSW Association for the purpose of representing the heavy vehicle accident repair industry and discussing and actioning relevant issues on a national level.

A key purpose will be lobbying relevant entities within Government and Commercial enterprises across Australia.

All AHVRA members will be members of their relevant State Motor Trade Associations. This allows AHVRA members to still have access to all employment relations, training, general, environment, stationery benefits or information through the state Associations.

This allows the State Associations to assist the AHVRA when lobbying needs to be done in each state, and potentially negates the need for the AHVRA to have a financial arrangement itself with each State Association, based upon standard services supplied currently.

The AHVRA will formally advise each State Motor Trade Association (and AMBRA) the nature of the objectives of the AHVRA.

The AHVRA will use MTA NSW services for the "Secretariat" role. This will involve:

- Coordinating the administration of the AHVRA
- Maintaining the membership database
- Providing administration services for meetings (communication, agendas, minutes etc)
- Processing membership payments, making AHVRA outgoing payments and recording all AHVRA finances for presentation at the AHVRA Executive Committee at any time.



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- Conducting the voting process for Executive Committee positions.
- Assisting with communications.

The different State Associations would take it in turn to provide assistance with facilities upon request of the State member.

A key area where the AHVRA would use the State Associations is in representation. For example, in New South Wales, MTA NSW could include AHVRA industry issues in its regular liaison with the state transport authority or when particular lobbying is required. The AHVRA could be represented by a Manager from a State Association in addition to an AHVRA Representative/s or member as determined by the AHVRA.

MTA NSW would collect membership subscriptions on behalf of AHVRA which would be used for the purposes of the AHVRA only.

The AHVRA will need to determine the ongoing communications to other State Associations contacts (for example, the Body Repair Division Manager) regarding invitations to attend meetings and/or receive minutes of meetings. This will be based upon requirements or assistance with those matters on a "case by case" basis.

Yours sincerely,

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